

# WCHS BOARD NOMINATING AND ELECTION PROCEDURE FOR THE WCHS ANNUAL MEETING JANUARY 29, 2025

Effective January 1, 2025

An election to fill the vacant or expiring terms of WCHS Board of Director positions will be held at the WCHS Annual Meeting of Members to be held on January 29, 2025.

**Nominations:** Early nominations will be accepted up to Friday (January 24, 2025, at 5 pm) prior to the Annual Meeting. Nominations will consist of a written statement from the nominee who is a current member stating why they would like to be a Board member and submitted to the Board. Each nominee must be nominated by one or more current members via written statements of support. Their statements will be compiled promptly and distributed to all current members. Early nominees will have their names printed on the ballots.

There will be space on the ballot for writing in the names of nominees accepted at the meeting. Any nominees at the meeting must also be supported by two or more current members.

**Eligibility to Vote:** Each current annual member and each lifetime member present at the annual meeting will be eligible to vote. Members are defined as persons who paid Life, Annual, or renewed their Annual Membership(s) with the Society on or after November 30 are considered current members for the upcoming year. Life members who signed up as a couple are treated as a single member for voting purposes.

**Voting:** Each eligible voter will be given a numbered paper ballot and checked off on a list of eligible voters. The number will not be associated with the name of the voter but will make each ballot unique and ensure validity. The ballots will have the printed name of each nominee who was registered by the cutoff date. There will be spaces for writing in the names of nominees accepted at the meeting. Each ballot may have one vote cast for each of the nominees. A voter cannot cast more than one vote for any single nominee, but may vote for more than one nominee, depending on the number of positions to be filled. The secret ballots will be gathered and counted by a committee of three current Board members, who are not running for re-election. The nominees with the most votes will be elected for 2-year terms. In case of a tie, there will be a runoff election.

**Runoff Election Procedure:** In case of one or more tie votes, a runoff election will be held during the meeting. All unelected nominees' names will be listed on the white board in the meeting. Numbered blank ballots will be handed out and distributed to the eligible voters. Instructions will be given, and voting will then proceed. Counting will be done as in the first ballot. This procedure will be repeated as many times as is necessary to elect the full complement of directors.

These procedures were approved by the WCHS Board on December 27, 2024, and posted to the WCHS website.