

Approved

Washington County Historical Society Board and Community Meeting Minutes

Wednesday, Feb. 28, 2024 - 10 AM

Daughters of Utah Pioneers Museum Meeting Room

Board members present: George Cannon, Ian Crowe, Richard Kohler, Teresa Orton, Maureen Parks, Jesse Stocking, and Loren Webb

Board members absent: Brad Bennett and Chad Bennion.

Others present included: Lucia Duncan, Mike Harless, Suzanne Nilsson, and Linda Shogren.

Ian Crowe opened the meeting and welcomed everyone. He then left because of a family medical issue. Vice President Richard Kohler conducted the remainder of the meeting.

1. Motion was made by Richard Kohler to approve the Nov. 10, 2023, WCHS minutes, seconded by Teresa Orton and unanimously approved.
2. The motion was then made by Richard Kohler to approve the Jan. 31, 2024, WCHS minutes, seconded by Teresa Orton and unanimously approved.
3. There was a discussion about when it is appropriate to review and approve minutes for the Community and Board meetings. Two different opinions were expressed. No action was taken by the board.

4. As Secretary, Loren Webb has accepted the responsibility for putting out agendas and draft minutes for board and community meetings. Other communications to Board or WCHS members will be handled as they occur. Maureen Parks has volunteered to put out a WCHS newsletter, it was suggested she issue it on a quarterly basis. Maureen said she would plan to issue her first WCHS newsletter on March 31, with a deadline for submitting information by March 24 by Board members or committee members.

5. Teresa presented the January 2024 financial report she had emailed to the Board. Dick distributed copies of a December 2023 financial report that he prepared.

a. Maureen wanted to know why Dick was submitting a financial report to the board when Teresa is the treasurer?

b. Discussion was held about the needs of the Board on the format of the monthly financial reports. It was decided that the QuickBooks report showing the Budget vs Actual information is necessary and also a transactions report.

c. Teresa reminded the Board that the Final Year To Date financial report for 2023 was approved. Also the Budget for 2024 was approved.

d. Teresa asked if the board would approve the January 2024 financial report provided by QuickBooks. Maureen Parks motioned to approve the report, seconded by Loren Webb. Board members Teresa Orton and Maureen Parks voted to approve. George Cannon and Dick Kohler objected, and with Jesse Stocking abstaining, the motion did not carry.

6. Teresa said she going to apply for a St George City RAP tax grant for \$3000 to cover the loss on Loren Webb's Oral History project not covered by a Utah Humanities grant in the amount of \$1500, and for Linda Shogren's 16 museum brochure project short fall of \$1200, and \$500 to cover the shortfall of Dick Kohler videotaping project grant from Utah Humanities.

a. It was suggested that we look into applying for the Sorenson Legacy Foundation grant again. No one knew when the deadline was and what was required. No action was assigned.

7. Loren Webb gave an update on the Oral History Project. He asked and got permission from Ian Crowe to hold a public panel meeting on March 27 at 11 a.m. during the second hour of the WCHS community meeting. He said he asked for that because of the built- in WCHS audience. The panel meeting is required by Utah Humanities grant.

a. He created and sent the draft of a flyer for the six oral history interviewees to Caitlin McDonald with Utah Humanities and to Teresa Orton because she is helping Loren with the Utah Humanities grant.

b. He mentioned that transcriber Susan Mower sent an invoice for \$1,200 for five interviews that includes one married couple (Jeff and Connie Morby), and he forwarded that invoice on to Caitlin McDonald for her review. The invoice includes an \$80 charge for IT support for format conversion and loading into a transcription program.

- c. Loren submitted a check request to Utah Humanities for \$960 which is 80% of the grant amount. When the grant money arrives the invoice to Susan Mower will be paid.

 - d. That leaves the WCHS with three oral history interviews not covered by Utah Humanities. They include LaRee Jones, Lynn Excell and Gloria Shakespeare and he estimated it would probably cost \$250 per interview plus the IT conversion cost so it would be around \$800 he would be requesting funding from the WCHS. It was decided to include the shortfall amount in the St Geo RAP tax grant currently in process.

 - e. He mentioned once the interviewees approved their final transcript, the transcripts could be sent variously to the Washington County Library Special Collections, Washington County Historical Society website, Utah Tech University Special Collections, and Utah Humanities is also requiring that audiotape interviews be sent to the Utah State Historical Society.

 - f. He has to send in an invoice and the transcription for each oral history interviewee. He also must include a one sentence statement that says the Utah Humanities and Utah State Historical Society are financial sponsors of the oral history program. Teresa said anyone with WCHS who gets a Utah Humanities grant, has to have that statement included.
8. Loren mentioned in a separate Crossroads: Changes in Rural America Oral History project, he was asked by Bobbi Wan-kier to line up 12 oral history interviews in Washington County. The interviews will be conducted by Mia Shumway from Utah Public Radio in Logan, Utah on March 29 from 10 a.m. to 6 p.m. and on March 30 from noon to 6 p.m. at the Washington City Library.

- a. Loren lined up interviews with Frank Staheli and Gayle Smith of Washington City, Lorraine Jones of Enterprise, Phylis Lawton and David Hinton of Hurricane and Sherri Anderson of Santa Clara. He assumed Utah Public Radio would take care of the written release forms.

 - b. Jesse wanted to know if the interviews were intended to be public. Loren did not have an answer for that. Dick said it would be great to see all of the oral history interviews be in some form of YouTube library that anyone could access.

 - c. Mike Harless, Washington City Historical Society president, and Jesse Stocking said YouTube has so many video topics, and it can help Society members to reach a greater audience.

 - d. George mentioned that on the WCHS home page there are three separate icons to go directly to the WCHS Online Calendar, the WCHS Facebook Page, and the WCHS YouTube Page.

 - e. Loren said three individuals have not approved of their oral history interviews to be put on YouTube. If the interviewee approves the video, it goes out automatically to the Community Education Channel YouTube and is shared with the general YouTube channel.
9. George wanted to know if a person who paid the \$25 membership fee and wanted to add their spouse or want to change to lifetime membership, do they get credit for that?

George said that after the first of the year the memberships changed to have different rates for single persons and couples, special consideration is given to those who wish to upgrade. A single annual or lifetime membership may be upgraded to a couple annual or lifetime membership by paying the difference between what has already been paid and the upgraded membership price. This special consideration only applies to 2024 memberships purchased before March 13, 2024 and upgraded before May 1, 2024.

- a. Teresa said this proposed membership upgrade policy could be placed on the WCHS agenda as a discussion item for the next Board meeting. Teresa said she would be willing to draft up a new policy with George's help.

10. Richard announced that Lucia Duncan will be the host for the Saturday, March 2 WCHS field trip. Participants will meet at the Pioneer Courthouse at 9 a.m., then go to her house at the top of Skyline Drive about 9:20 a.m. The field trip will end up at St. George Blvd. and Main Street. Field trip organizers will also arrange for a shuttle to take people back up to the hill where they parked their cars. The tour will include the Wooley-Foster home, the Dr. Pike home, along with the Juanita Brooks and Orval Hafen homes. Richard said the Juanita Brooks home, which was used as a bed and breakfast home, is now closed. Jesse said he talked with Brooks family members who wanted to see the Brooks home opened as a museum with efforts by the city but the joint effort did not succeed.

- a. George said if the Society is not able to save these historic homes, he recommended that people take plenty of pictures that can be shared on the Society website.

11. On Feb. 22, Dick said he went to a Utah Tech job fair and found nine people who are willing to serve as paid interns. Dick said each intern should be paid \$15 an hour. He asked the Board to reimburse him for the expense of attending the Job Fair. Teresa mentioned that Dick did not get approval from the WCHS Board for this job fair prior to incurring the expense. No action was taken regarding Dick's request.

12. Dick said he applied to Utah Humanities for a \$1,200 grant and was approved for \$1,000 for videotaping book club meetings. Teresa said she needs a copy of his Utah Humanities grant and the Washington County RAP tax grant that Dick applied for in 2023.

a. Dick said he thought he had sent those to her, but he said he would make sure he submitted them to Teresa.

13. Suzannah Nilsson said Thursday, Feb. 29 Lisa Michele Church will speak on the subject: From Isolation to Inundation at Utah Tech University at the Udvar Hazy Building, Room 121.

a. Suzannah also announced that a panel of five Santa Clara residents will speak at the Santa Clara City Hall on March 28 at 7 p.m. on their memories of growing up in Santa Clara.

b. She also said the Santa Clara Museum will be open Monday through Friday 2-5 p.m.

c. She said the Smithsonian Exhibit will begin March 9 in Silver Reef. Linda Shogren also mentioned that Mike Harless and other Washington City residents held a lecture that was well attended.

14. Linda Shogren said she is working to get a WCHS booth at the Washington County Fair on April 12-20.

15. Based on a request from Linda Shogren, Teresa made a motion to pay a Mossburg Printing invoice of \$3,896 that would include a shortfall to get printing done for the Washington County 16-museum brochure. The motion also includes payment of \$2,000 to pay for a graphic design invoice. Maureen Parks seconded the motion and it was unanimously approved.

16. Dick reported that the next book club (roundtable discussion) will be held March 16. The book club meetings are held in the Pioneer Courthouse. Dick sends out notices about 1.5 weeks prior to the event. Participants get links so they watch movies that Dick sends out.

a. The roundtable discussions are open discussions that Dick has been moderating. In the future, he said he would like to assign other board and non-board members to moderate the discussions.

Teresa made a motion to adjourn, seconded by Maureen. The meeting adjourned at 12 noon.

The next Board meeting will be held March 13, 2024, at 10 AM in the Daughters of Utah Pioneers Museum.