

WASHINGTON COUNTY HISTORICAL SOCIETY

Minutes

Board of Directors Meeting

Wednesday, December 10, 2025

1. The meeting was called to order at 10:00 a.m. by Chad Bennion, President.
2. Pledge of Allegiance was led by Karl McMullin, Board Member.

Board Members in attendance: Chad Bennion, Teresa Orton, Loren Webb, George Cannon, Karl McMullin, and Linda Shogren. Jesse Stocking was on the phone; Maureen Parks and Brad Bennett were excused. A Board quorum was present.

3. Minutes of Board meeting on November 12, 2025, were approved as written. Board members were reminded to submit a short bio and photo for the newsletter deadline is Dec. 14. She has asked for Gala writeup and photos.
4. Teresa Orton presented a draft of the financial report that has an error. It was to show the budget for 2025, and she asked for Board members to review it and advise for 2026 budget for their departments. The corrected financial report for November will be emailed as soon as the error is corrected. It can be approved by email.
5. Policies & Procedures Manual – No progress has been made on the Policies and Procedures. The policy regarding the use of photos and videos from our website was discussed as we have had a request from the Salt Lake Tribune. This policy still needs to be formalized.
6. Linda Shogren brought samples of the new museum brochure and advised that they were fully distributed.
7. Loren Webb gave an update on the oral histories in process. He outlined the issues with the Apex Mine Kiosk installation and the Middleton Kiln Marker. He has organized walking tours next year. It was discussed about organizing an internal calendar to keep track of events WCHS will be involved in.
8. George Cannon said that Incline Marketing, the company we hired to give a recommendation on the website, has not gotten all the information they need. Chad will contact them to get the final recommendation by next board meeting. It will be an agenda item.

George asked that the payment method be changed on the upcoming auto renewals for domain and hosting on Serverpoint be made so they don't charge his personal card. Teresa will meet with George to make those changes. Teresa will be taking over the email distribution activities from George and discussing how to help him with the calendar that is on the website.

9. Brad Bennett was excused. Gala preliminary financials were discussed but have not been finalized. Brad will post photos on Facebook and send the photos to George for posting on the website. Maureen sent 45 thank you letters to attendees and Loren hand delivered letters to those who donated to

the giveaway. A 'Thank You' letter to the sponsors and those who supported the gala to be in the newsletter.

Discussion was held about the donations of gift cards that were not used at the Gala. Chad suggested that we use them at the annual meeting as handouts.

Brad is working on securing a site for the 2026 Gala - the Sun River Ballroom has not returned messages about confirming the date. Brad wishes to have Chef Alfredo cater for the 2026 event.

10. Chad Bennion reported on the Incline Marketing issue and will contact them to get the final recommendation.

Annual meeting, elections and nominees were discussed. It is urged that all nominees submit a brief bio and photo before Jan 23 to be submitted to the membership for review. Chad stated that he intends to run for re-election and Jesse said he would wait to see if we have enough nominees, as he would prefer to be committee member. Maureen has previously stated that she will run for re-election.

11. Cannon Statue will be dedicated on January 17, 2026, at 11 AM. It was suggested that a letter be sent to everyone who donated to the project announcing the dedication date. Teresa will talk to Dr. Whitehead about that.
12. Linda Shogren announced that the popup banner that was broken at the Gala cannot be repaired by Steamroller. We can reuse the banner; a motion was made by Teresa that we authorize Linda to get the new stand and the limit of \$300 was approved. Seconded by Karl McMullin. Motion passed.
13. Linda Shogren suggested that we use Signup Genius for organizing volunteers to man booths and help with events. She will advise the Board later how to set that up and use it.

Next Board Meeting will be Wednesday, January 14, 2026, at 10:00 a.m.

There being no further business, the meeting was adjourned at 11:28 a.m.

Teresa Orton, Acting Secretary